

CURRICULUM MAP

SUBJECT: ICT Years 10 and 11

2015-2016

	Term	Unit/s of work	Core knowledge	Core skills	Literacy Skills	SMCS
Year 10	Autumn 1	R001: revision & exam techniques	Hardware devices, types of software, networks, peripherals	Reading, writing, revising	Answering Exam Questions, and using keywords accurately	Acts of Legislation, (DPA, CDPA, CMA etc)
	Autumn 2	R001: revision & exam techniques	File formats, system security, legislation, data transfer	Reading, writing, revising		
	Spring 1	R005: creating interactive products using multimedia products	Creating an interactive slideshow	Reading, writing, analysing, evaluating	Using meaningful names for folders/files. Using technical terminology and keywords accurately.	Moral and ethical issues that affect business computer users
	Spring 2	R002: using ICT to create business solutions	Creating spreadsheets for business purposes, creating formulas and functions	Reading, writing, analysing		
	Summer 1	R002: using ICT to create business solutions	Creating databases for business purposes, creating queries, forms and reports	Reading, writing, evaluating		
	Summer 2	N/A				
Year 11	Autumn 1	Word Processing MS Word 2013 (Exam)	Enhancing documents, formatting paragraphs, creating tables, working with graphical objects, mail merge	Reading, writing, revising	Using meaningful names for folders/files. Using technical terminology and keywords accurately.	Moral and ethical issues that affect computing in the environment
	Autumn 2	Presentation Software MS Powerpoint 2013 (Exam)	Enhancing presentations, using charts and graphics	Reading, writing, revising		
	Spring 1	Spreadsheet Software MS Excel 2013 (Exam)	Working and formatting cells, managing worksheets, using formulas and functions, working with charts	Reading, writing, analysing, evaluating		
	Spring 2	Schools Improving Productivity MS Office 2013 (Exam)	Combing skills learnt and practised using the three different types of software (Word processing, presentation and spreadsheet software)	Reading, writing, analysing		
	Summer 1	Preparing for any of the above exam resits	Combing skills learnt and practised using the three different types of software (Word processing, presentation and spreadsheet software), for any exam resits	Reading, writing, evaluating		
	Summer 2	N/A				