



E-Safety Policy

Adopted by the Governing Body for
Carisbrooke College and Medina College

E-Safety Policy

Document Information

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Version History		
Version	Date	Description
1.4	12/07/2013	Updated cover pages.
1.5	17/03/2014	Minor amendments
1.6	14/01/2015	Minor amendments
1.7	14/10/2016	Minor amendments

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IIT Aim 4:

To establish a safe, secure and inclusive learning environment that promotes diversity, ensures equality of opportunity and develops confident individuals who are able to play a full part in their community and society as a whole.

Introduction:

The development and expansion of the use of ICT, and particularly of the Internet, has transformed learning in education in recent years. Students at the College need to develop high-level ICT skills, not only to maximise their potential use as a learning tool, but also to prepare themselves as lifelong learners and for future employment.

There is a large body of evidence that recognises the benefits that ICT can bring to teaching and learning. The Colleges have made a significant investment both financially and physically to ensure these technologies are available to all learners. The benefits are perceived to “outweigh the risks.” However each College will, through this e-safety policy, ensure that they meet their statutory obligations to ensure that students are safe and protected from potential harm, both within and outside school. The policy will also form part of the school's protection from legal challenge, relating to the use of ICT.

The Colleges Will:

- Ensure Head teachers delegate responsibility for e-safety to a suitably trained senior member of staff (E-safety Coordinator) and Governor (E-safety Governor). See appendix E-Safety Policy: List of Responsible Persons
- Establish an e-safety group consisting of key stakeholders including the E-safety Coordinator, E-safety Governor, New Technologies Coordinator, Network Manager along with representatives from teaching staff, support staff, student voice and parent voice
- Establish, maintain and review password, filtering and Personal Data Protection procedures alongside the e-safety policy and procedure documents
- Ensure e-safety issues are embedded in all aspects of the curriculum and staff CPD and that all users understand and follow the school e-safety policy and procedure
- Ensure that all users are aware of, understand and agree to the acceptable use policy (AUP) through signing and submitting the appropriate form prior to their initial engagement in any activities
- Engage and help with parental or carer e-safety understanding through parents' evenings, newsletters, letters, website and Virtual Learning Environment (VLE)
- Ensure that all information communication technology devices, equipment, software and services are fit-for-purpose in accordance to the e-safety procedures and monitored in order that any misuse or attempted misuse is recorded and appropriate action taken through the appropriate sanctions.
- Ensure that all individuals comply with the procedure in regard to the use of digital images and video ensuring appropriate permission alongside the media and medium
- Provide or arrange awareness training and guidance for students, staff, governors, parents and members of the local community
- Ensure review of the effectiveness of e-safety policy and procedures through participation in E-Safety meetings, monitoring of incident logs, filtering and change control logs

Linked Documents:

Island Innovation Federation E-Safety Procedure & Appendices

Review:

This policy will apply to Carisbrooke College, Medina College & IIVI Form Campus and was approved by the Governing Body in March 2017. The policy will be reviewed by the Governing Body in February 2018.