



5 September 2025

Dear Parent/Carer

Headteacher - Ms N Sheppard

I am writing to inform you of an important update to our school behaviour policy.

Our approach to behaviour is grounded in the following principles:

- Sanctions are the *backstop* of the behaviour policy, not the core.
- Certainty of consequence, rather than severity, is the most effective deterrent.
- Underlying causes of behaviour must be considered, including unmet educational needs. We always take into account the Equality Act 2010 and relevant guidance to ensure that pupils are treated lawfully and fairly, and that their SEND needs are recognised when applying sanctions.

From Monday 8 September, after-school restorative detentions will be introduced as a sanction for S3 level behaviour incidents.

S3 behaviours include:

Mobile phone confiscated persistently	Physical Assault
Health and safety issue	Abuse of staff physical
Aggressive/intimidating behaviour	Abuse of staff verbal
Drugs/alcohol related behaviour	Malicious allegation against staff
Removal from class	Bullying cyber
Disrupted the learning of others	Bullying homophobic/transphobic
Bullying - racial	Bullying other
Bullying - sexist	Truancy

These detentions will be run by the Senior Leadership Team as follows:

Monday	Ms Sheppard
Tuesday	Miss Begley
Wednesday	Ms Jones
Thursday	Miss Divers
Friday	Ms Sheppard/Miss Begley

Each S3 behaviour incident will result in a 30-minute after-school restorative detention. A restorative approach focuses on understanding the harm caused by the behaviour, giving students the opportunity to reflect on their actions, repairing relationships with staff or peers and restoring a positive learning environment

During the detention, students will complete a reflection sheet and meet with the relevant member of staff for a restorative conversation. Please note that after-school detentions are issued in line with legal guidance and do not require prior parental consent.

Key Information for Parents/Carers


- Notification: Parents/carers will be informed via the Arbor app if their child is placed in an after-school detention.
- Reminders for Students: Students will be issued with a slip at 2:45 pm as a reminder, ensuring the sanction is clear and not a surprise.
- Same-Day Cut-Off: Any S3 incident that occurs after Lesson 4 will result in a detention on the following day.
- Transport: Students who usually travel by bus will be issued an out-of-hours bus pass. We also encourage parents to collect their child in person when possible, as this allows for a handover conversation with the staff supervising the detention.

This system will strengthen consistency and accountability across the school. It provides clear communication, timely reminders, and the chance for students to reflect, restore relationships, and move forward positively in their learning.

In accordance with the parent carer agreement, we expect parents to support our behaviour policy and understand that these behaviours undermine the CASTLE values we are building and ask for your continued support in reinforcing these expectations with your child. By working together, we can maintain a safe, respectful, and purposeful learning environment for all. If you have any questions about this change, please contact your child's Head of Year. They are available by phone until 3:30 pm each day.

Thank you for your continued support.

Yours faithfully



Miss Begley
Deputy Headteacher