

## NOTICE OF ANNUAL GENERAL MEETING

**Company No: 07562918**

**NOTICE IS HEREBY GIVEN** that the Annual General Meeting of the HISP Multi Academy Trust will be held on: **Wednesday 7<sup>th</sup> January 2026 at 6.30pm**

at: **The Learning Partnership, Tanners Brook Primary School, Elmes Drive, Millbrook, Southampton, SO15 4PF**

### AGENDA

	Agenda Item	Document	Purpose/Action	Lead
1.	<b>Welcome and Introductions</b> To welcome those present			Chair
2.	<b>Procedural Items</b> 2.1 Apologies for absence 2.2 Confirmation of Quorum 2.3 Declarations of interest for this meeting			Clerk
3.	<b>AGM Minutes</b> To approve the minutes of the meeting held on 14 July 2025	<i>Minutes 14.07.2025</i>	<b>Approve</b>	Chair
4.	<b>Annual Report and Finance Statements</b> To receive the Annual Report and Financial Statements	<i>Annual report and Financial Statements for 2024/25</i>	Receive/Note	Executive Director of Finance
5.	<b>Appointment of External Auditors</b>	<i>Presentation</i>	<b>Approve</b>	Executive Director of Finance
6.	<b>Trustee Appointments</b>	<i>Presentation</i>	<b>Approve</b>	Chair of Trustees

**The Annual General Meeting is convened at the request of the Board of Trustees**

**Any Member may appoint a proxy to attend the meeting and vote on their behalf. Any proxy must be notified in writing**

Kate Lewis – Governance Lead  
**on behalf of the Trustees**

